MPTO Meeting Minutes

Monday, June 4, 2018

1. Welcome – thanks for coming!
2. Presidents’ Report
	1. May Shout Outs – Book Fair – did really well. Thanks to Carra and Jen for coordinating, and all the volunteers.
	2. Supply Kits & Agendas – paper orders due by Fri., can order online through 6/12; includes agenda this year, will be here beginning of the year. Agendas will arrive the same time.
	3. 2018-2019 MPTO Board/Nomination Committee Update – new clerical head, because Kari is moving to VP/volunteer coordinator position; Other changes - Megan Pierce moving to Corporate Contributions; Megan Drulard and Kelly Schell will do Box Tops; Gina Qasim doing community outreach; new Stingerfest crew; Sarah Brown on school sign; new co-president is Jill Thielbault; needs: school store (spirit wear focused position) + need new people to train for yearbook alongside veterans. Vote to approve new board passed.
	4. Thanks to Sara – outgoing PTO president, for putting heart and soul in to PTO!
	5. Vote on 2018-2019 SLT representatives – done by ballot, turned in to Cara H
	6. School sign update: met with town planner last summer and then town commissioners, still exploring options
3. Teachers’ Report – thanks: “You guys are great!” + on students’ start-stop-keep events, a lot of the keepers were PTO sponsored events
4. Principal Report – PD funds from PTO next year focused on book study on Morning Meetings initiative; one of the top reasons that teachers plan to stay at Matthews is the positive school culture, and staff recognizes that PTO contributes significantly to that culture; will update more on social/emotional learning goals next year
5. Treasurers’ Report – YTD update & approval of 2018-2019 budget -
	1. Provided copies of current budget and reviewed
		1. Income – corporate contributions received this month include Box Tops and McAllisters, expect contributions from The Local Scoop ($400) and City Barbeque
		2. Book fair – did well, still working out all the details and payments for purchases – biggest outstanding check will go to that
		3. Sales Tax refund – negative number d/t paying accountant + will get state tax refund up to date from 2015 to current which will put a positive number on that line for next year
		4. Outstanding expenses primarily related to class parties, 5th grade DARE program, EOY lunch for teachers
	2. Next year’s budget – presented and reviewed, discussed adjustments and reasons for adjustments
		1. Significant changes:
			1. Instead of GPS, doing a school dance (family/community-building), details TBD
			2. Adding back in Art fundraiser in the form of hand tiles
			3. Changed name of grade level support to periodical support
			4. Book Nook/classroom libraries – book nook has been significantly updated over past few years so are sharing some of the money to help with classroom libraries
			5. Class parties – discussed standardizing parties, so the PTO would provide main snack/treat so no reimbursements necessary; request additional classroom supplies for parties from parents
			6. 5th grade fund reduced because they are able to use Boosterthon t-shirts for Williamsburg, don’t have to buy a separate shirt
		2. Idea discussed for fundraising next year: upfit for library (shifting from technology)
	3. Budgets approved
6. Secretary Report – Approval of May minutes - approved
7. First VP Volunteer Coordinator
	1. Room Parent Coordinators – no update
	2. Clerical – book hospital is going well
	3. Book Fair – no update
8. Second VP/Kindergarten Helpers— ice cream social (Aug 15, 10-11:30) coming up before school starts, will also need K helpers so keep an eye out at the beginning of the year
	1. Corporate Contributions – next Box Tops check will come in the fall; Ms. Becker’s won last challenge
	2. Yearbook – sales going well, there are less than 5 boxes left; coordinated sales times/volunteers
9. Third VP/ Blue Gold (Melissa) – today Blue Gold went well, kudos to Day for designing the T-shirts, still have a couple of days to go; summer reading challenge went home
	1. Family Nights – City Barbeque went well, we’re done for the year!
	2. Staff Hospitality – End of School Luncheon, June 11th - build your own gyros, goal is to keep it simple, have to go boxes available
10. Sara’s outgoing speech– she appreciates all the time the board members give, we couldn’t do it without everyone and are grateful for everyone; metaphor of the boat and small shifts can make a difference in the long term destination
11. Social/Introduce New Board Members for 2017-2018