**MPTO Meeting Minutes**

**Monday, November 5, 2018**

**7-8pm**

1. Welcome and Presidents’ Report - thank you to all the October volunteers! We couldn’t do it without you.
	1. Boosterthon recap – 66% nonparents gave this year, pledges from 48 states and 3 countries, currently at a 97% collection rate, approximately $76 per student, will have final Boosterthon numbers next month; still looking at dates for next year
	2. Landscape Day rescheduled to November 17 from 10-11:30 because grounds were too wet
	3. Trunk or Treat with Elevation Church went well – we did 2 trunks
2. Treasurer Report – results reflect activity from 10/1-10/31/18
	1. Revenues:
		1. School Store - $726 in sales for the month from the school store. Total expenses totaled $2,137.
		2. Expenses: Premier Agendas $1,575, Raymond Geddes $312, Good Time Attractions $234
	* Utilized budget funds for October and November during the month (budgeted exp - $300/mth).
		1. Corporate Contributions - $1,600
			1. Matthews Alive - $800
			2. Spirit Nights - $706
			3. Car line auction - $100
			4. Amazon Smile - $38
		2. Bookfair - $7,362 in net sales. *Amount to be utilized by Media Center*.
		3. Boosterthon – completed during the month and still awaiting final collections. An increase from last year and appears that we have surpassed our budgeted goal (Boosterthon t-shirts cost $4,070 was paid in October)
		4. School Kidz - $1,705 deposit from receipts
	1. Expenses
		1. Classroom – made payments totaling for $1,570 during the month to teachers as part of the BOY Classroom funding
* All new classroom teachers will get reimbursed for $200 toward
* *Similar to last year, all receipts are due to the PTO by Dec 31st for reimbursement*
	+ 1. Special Teams – made payments totaling $114 during the moth
* *Similar to last year, all receipts are due to the PTO by Dec 31st for reimbursement*
	+ 1. MPTO Expenses - $215 spent in October
		2. Media Center – purchased $413 of books for Book Nook
1. Secretary Report – October minutes approved
2. First VP/Volunteer Coordinator
	1. Room Parent Coordinators – coordinators absent, but 3 new classrooms opened and all classes are covered with room parents
	2. Clerical – were working on project for Ms. Terrana; if you want to help stop in and check out the blue bin
	3. School Store – has been a little slow due to Boosterthon and Book Fair, but otherwise going well, including 5th grade helpers
	4. Book Fair Recap – tons of new volunteers stepped up – special shout out to Heidi for her help!
3. Second VP/Kindergarten – thanks to all who helped with Kindergarteners
	1. Corporate Contributions – please remind people to link their VIC cards, they don’t have to go to Matthews to link their card; also use AmazonSmile and Shoparoo to support MES PTO
	2. Box Tops – Ms. Grimes’ class won the last challenge – MPTO will get approximately $656 for summer and fall collections
	3. Yearbook
		1. Email address for pictures: pix4mes@gmail.com – please send pics from field trips and class events
	4. Community Outreach – currently in the middle of our food drive supporting the Matthews Help Center, looking for nonperishables and toiletries
	5. Lost and Found – going to try to utilize FB to remind people to check Lost and Found; a lot of items have names on them, will attempt to return them to owners if able
4. Third VP/ Stinger Summer Reading Challenge/Blue & Gold
	1. Spirit Nights – This Wednesday, Nov. 7 is Pizza Peel Spirit Night – includes carry out and the bar; family night at Hornets on Nov. 17 – link in Newsletters; Nov. 29 is Papa Murphy; TCBY on Dec. 5 from 1-5; Big Air coming in Jan
	2. Bingo Night coming in Jan
	3. Staff Hospitality – Tues Treats for 4th grade is tomorrow, had a great turn out last night; Cookie Exchange will be Thursday, Dec. 13
5. Teacher Report – Thank you for the teacher luncheon!
6. Principal Report – half of the school was impacted by moving/adding classrooms, went well overall, were pleased that we were able to find 3 strong candidates late in the school year. Safety and security in the building – had test safety audit the week of Book Fair, which was already planned, helped review how to tighten up procedures. New change r/t safety audit: choosing to have interior doors locked in the building during the day. If you notice any other safety concerns, please alert staff/administration. New this week: change to late arrival/tardy procedures – if late, you will need to plan to walk your child to class after checking him/her in for safety reasons and to help not interrupt morning meetings. Parent questions about communication procedures during a crisis: there is a communication plan for every school for each scenario. We were also allotted 3 new teacher assistants, one has already started. Reports cards will go home on Friday, next week will get perfect attendance certificates and honor roll certificates. No news yet on make-up days for last hurricane days, likely waiting on state to say if they will forgive the dates or if we have to make them up. Parent question about computer lab: computer lab is now on a cart and will move to classroom, will be iPad for K-2 and Chromebooks for 3-5, art and music will also be on a cart. Parent question about new trailers: that’s a discussion between the town and CMS, but don’t anticipate any discussion about new modular units until all available space is used.
7. Next Meeting- Monday, December 3 at 7pm.