**MPTO Meeting Agenda**

**Tuesday, September 5, 2017**

**7 - 8pm**

1. Welcome & Presidents’ Report
   1. Back to School Items: PTO Membership – almost 100 families have joined, all of the 4th grade teachers have joined, MPTO put letter in with teacher letters; School Kidz – delivered right before school started, some delays but all is here now
   2. MPTO t-shirts - $10 if you want one, uni-sex sizes only
   3. Org chart changes – added Augustina to yearbook, lost clerical position d/t move, still need someone to handle landscaping days, could use more people on yearbook, motion approved to vote in changes to board
   4. Go Play Save update – 5th grade fundraiser, profit from first book sold goes to 5th grade fund, after that profit goes to individual child’s payment for Williamsburg, open through curriculum night
   5. Boosterthon—moved to October 11, pep rallies start Oct. 2, will need volunteers to help with huddles and then on the day of the event for water, money will go towards a playground – seeking input from PE teachers, Nurse Carter, grade levels; changing to “run and done” – pay online, no money counting days this year, explanation of how Boosterthon works. Theme this year is “Castle Quest,” 4th and 5th will try to earn a color run again.
   6. Tuesday Treats – new this year. Once/mo. for teachers to have a treat, easy drop off by parents – will be sponsored by a different grade level each month, starts Oct. 3 with 4th grade. Treats are for all teachers each month. This is in addition to quarterly lunches.
   7. Rock Project – all students will paint rocks in art classes, rock garden will be installed 11/18 during landscaping day. PTO bought books (1 per grade level) that go with the rock garden, grade levels can decide how they want to use it.
2. Treasurers’ Report– YTD update & approval of budget – Ryan out of town, but we are ahead of where we were last year this time.
3. Secretary Report – Approval of June minutes – minutes approved
4. First VP / Volunteer Coordinator– trying to be proactive in recruiting volunteers, using Signup Genius to streamline/coordinate - central SignUp allows people to sign up for specific areas, have posted Signup in multiple places and also sent emails to past volunteers and MPTO members. 996 students and 32 people on board so need all the volunteers we can get
   1. Room Parents – still need room parents for Martino (2), Burgess (2), Battista (1). Room parent meeting will be 8pm on Oct. 2 after PTO meeting.
   2. Clerical - Needs helpers, is flexible with scheduling. Especially need Monday and Friday helpers. Send Kari’s info to interested people. Having some issues with lamination.
   3. School Store – Jill reported for Day. Got 2 new styles of shirts – gray ($10/12), baseball style ($15/18) - can buy shirts through Pay4School and will be sent home with students. All grades have agendas this year.
   4. Book Fair – Book fair is first week of December this year.
5. Second VP/ Kindergarten & Parents
   1. Ice cream social recap – 70+ kindergarteners showed up for ice cream.
   2. Kindergarten helpers – thank you to all who have helped last week and this week. Still need helpers on the bus lot, can just show up.
   3. Corporate Contributions – Keep sending in Box Tops, encourage others to send Box Tops using social media. Will reach out for help in counting later. Sara won $1000 worth of Box Tops in contest through HT. Remember to link your VIC card and use Shoparoo app. Signup Genius also has a technology give away open right now, can enter once per day. Can also enter Coke bottle codes on website and get money for the school.
   4. Yearbook – We have leftover yearbooks from last year still available for purchase. Considering idea of pre-order this year, cost will be $15. Start sending pics in, email in newsletter. Could use more yearbook help.
   5. Landscaping – see above r/t rock project
   6. Community In-Reach – Birthday cards sent over the summer to teachers (office mails them for MPTO), putting signs in the school for birthdays
   7. Community Out-Reach - Canned food drive will be first half of Nov., benefits the Matthews Help Center – still working out details. Moved Coat Drive to December last year and that worked well, increased donations significantly, plan to repeat.
   8. Health Room – Will need volunteers to fill in when Nurse Carter is out, look for Signup Genius from Liz. Nurse Carter will be splitting her time between MES and another school until December d/t nurse on maternity leave at another school.
   9. Lost & Found– Purged 1x/mo., donations to the help center if not claimed in 1 mo.
6. Third VP/ Blue Gold – Reading Bee Wed., Sept. 20. Only 47 forms turned in to date. Teachers please make sure full name/teachers names on forms, due this Fri. Popsicles will be the treats. Will need some helpers. Used Barnes and Noble gift cards from Spirit Nights to purchase books for Reading Bee.
   1. Stingerfest – Moving to spring bc of Boosterthon in fall. Stingerfest will combine Family Night with traditional festival, details to come.
   2. Family Nights – Brakeman’s Coffee was first spirit day on 9/1. Next Spirit Night is next Tues at Chick-fil-a Matthews. Still working on adding dates for Spirit Nights. Able to coordinate Publix Math night and Qdoba for the same night.
   3. Staff Hospitality – Provided breakfast cart day of Meet and Greet, well received. Next event is cookie exchange before winter break.
   4. Staff Appreciation – no updates yet
   5. School Sign – Per Sara, looking into electronic sign, still unsure if it will happen.
   6. Additions: ordered 1 new SmartBoard + a new system for morning messenger
7. Teachers’ Report – The teachers thank the MPTO for their support
8. Principal Report – We are over projected number of students for the year, unsure what that means, did already get an additional position for K before school started. New state legislation may affect class sizes, K-3 class size limited to max of 20, older grades have no limits. May have to make changes after 20th day if numbers remain high. Administration has been advocating since March for additional positions, knew that projected numbers were low. EOG test scores are being held at district level until 11:00am Thursday. Small dip in overall proficiency of about 2%, appears to be comparable to other schools. Reading will continue to be a focus area. We have 2 new counselors – they will provide character education through media time 1x/mo.
9. Next Meeting – Monday, October 2nd, 7pm